

ACHCR Candidate Profile Information

“Screening the candidate to ensure they are a good match for the Recruiter with the opportunity.”

The information requested below will be utilized by you (when you represent the candidate) and the recruiter representing the client to determine if the candidate is a potential good match prior to presenting the candidate to the client.

You may provide this information on this form or any other Word or Excel document your system supports.

Candidate’s personal information:

- 1) Candidate’s name:**
- 2) Additional Contact Info:** phone #'s (Home/Office/Cell/Pager) or email address not shown on CV:
- 3) What are the best time/days to contact the candidate?**
- 4) Significant Other’s name/profession:** (does finding them a job play a role in the candidate’s job decision?)
- 5) Where does candidate’s family live?**
- 6) Citizenship status:**
- 7) Does Candidate speak a foreign language?** If so, what and how proficiently?
- 8) [DO NOT ASK THE CANDIDATE THIS QUESTION] If English is their second language, what is your opinion of their speaking skill.**

Candidate’s search criteria:

- 1) Availability date:**
- 2) Current employment & call coverage:**
- 3) Why candidate is leaving present situation:**
- 4) What type placement does the candidate desire:** Full Time or Contract
- 5) What type healthcare practice are you seeking?**
- 6) Location preference(s):** please prioritize states/cities of interest
- 7) Why did they choose the location(s) they prefer?**
- 8) What is candidate looking for in a community?**

9) Desired Compensation package:

10) Certification/license status-

11) Any problems with license?

12) Any past treatment for alcohol/drug abuse (if so, please provide details)?